國立臺灣科技大學　　　學年度第　學期研究生抵免學分申請書

National Taiwan University of Science and Technology (NTUST)

Credit Transfer Application form

申請日期Date of application: \_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_ (yyyy/mm/dd)

1.各所系辦理學生抵免學分，悉依本校「學生抵免學分辦法」辦理。

Please refer to NTUST credit transfer regulations for details

2.申請抵免學分之新生，請依行事曆規定時間，檢具原修課學校正式核發之成績單或成績證明書正本及影本各乙份，填列本申請書後，逕向所屬系、所提出申請。但以一次為限。

**NEW** student who intend to apply for credit transfer should submit one official transcript of academic records in English or Chinese, which bear the official seal of the school attended, together with this application form to the registered department during application period in accordance with Academic calendar. **This credit transfer application is limited to one time only.**

3.教育學程科目之抵免，請另至教育學程辦理。

For credit transfer of teacher education program, please contact teacher education center directly.

4.請詳實填列(雙線區域由審查小組填列):

**Please fill in the following table.(The double red line area is for office use only.)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名Name: | 學號Student I.D. No.: | | | 系所Department : | | | |
| **原** 修課/畢業學校名稱 Name of Former School：  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  學制 Program：□學士 Bachelor □碩士Master □博士Ph.D.  狀態 Status：□畢業Graduated □退學/肄業 Dropout | | | | 畢業規定學分數  Credits Required for Graduation | |  | |
| 畢業實得學分數  Earned Graduation Credit(s) | |  | |
| 超修學分數  Excess Credit(s) | |  | |
| 原學校所修課程  Courses completed in previous school | | | 擬抵免之本校課程名稱  Equivalent NTUST course title | | 課程代號  Course code | | 同意抵免學分數  No. of credits approved |
| 科目Course title | 學分  credits | 成績  Grade |
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| 同意抵免共計　　　科　　　學分  Result：The total of credits are transferable. | | | | 同意提高編級　　　年  Result：Upgrade to \_\_\_\_\_\_ year. | | | |

**※ 抵免核准後，請自行上網退選該課程。Please drop the related courses after receiving approval.**

Applicant’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chairman:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**研究所科目學分證明**

Certificate of Postgraduate Course Credits

茲證明學生＿＿＿＿＿＿曾就讀本校＿＿＿＿＿＿＿＿系(所)(請填**原就讀學校系所**) □學士班□碩士班□博士班，在學期間修讀下列科目為本校研究所課程，且未計入該生畢業學分數內。

This certificate is to certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ studied in the □ undergraduate program □ master's program □ PhD program at the Department/Institute of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please fill in the department/institute that the student previously studied at). The courses listed below were taken by this student but not included in the number of credits required for graduation.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **修習科目名稱**  Course Name | **修課年級**  The Grade in Which the Course Was Taken | **開課系所**  Course Dept. | **學分**  Number of Credit | **成績**  Score | **原畢業系所**  **簽章**  (請逐欄簽章)  Signature/Seal of the Department/Institute that the Student Previously Studied at (Please Sign or Seal Each Column) |
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原就讀學校教務處簽章：

Signed or sealed by the Office of Academic Affairs at the previous university that the student studied at

日期Date：＿＿＿年＿＿＿月＿＿＿日(month, date, and year)