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| 描述: ct-logo | Wallace Academic Editing**National Taiwan University of Science and Technology Department of Civil Construction Engineering**  |
| **No. 43, Sec. 4, Keelung Rd., Taipei City TEL: (02)27376601~04 FAX: (02)27376606** |

New graduates of the graduate school:

　　The degree oral examinations will be held from October until the end of January of the following year in the fall semester and from April until the end of July in the spring semester. Students who wish to apply for the oral examination should refer to the information on the left. Relevant information can be downloaded from the department’s website.

Phase I (application for the oral examination)

Please download the blank “Oral Examination Committee Recommendation Form,” “Oral Examination Schedule,” and “List of Oral Examination Receipts ” from the announcement webpage on the department’s website and submit them to Miss Liu at the department office. After approval is obtained from the department head, the department office will issue notification letters and letters of appointment, which each candidate shall give to the committee members in person or send by mail through the department office.

Phase II (on the day of the examination)

Please download the blank “[Accreditation Letter](https://i.ntust.edu.tw/student),” “[Recommendation Letter](https://i.ntust.edu.tw/student),” and “[Oral Examination Scoring Sheet](https://i.ntust.edu.tw/student)” from the announcement webpage on the department’s website. Prepare a copy of recommendation letter and accreditation letter and have them signed by the advising professor and the oral examination committee members on the day of the examination. Prepare copies of the oral examination scoring sheet according to the number of committee members on the day of the examination. Retrieve the oral examination receipt list from Miss Liu in the department office on the day of the examination, and bring the accreditation letter to the secretariat of the department office to affix the seal of the department head.

Phase III (Notes on school leaving application)

 Please download a copy of blank “Department and School Leaving Application Form” on the announcement webpage on the department’s website and submit it to each unit for approval. Submit **a copy of your master’s thesis/doctoral dissertation** to Miss Liu at the department office (master’s thesis: green paperback, 929 green leatherette paper; doctoral dissertation: blue paperback) and another copy (master’s thesis: green paperback; doctoral dissertation: red hardcover) to the library. Please complete the submission before the registration deadline for the following semester. **(The year printed on the back of the thesis/dissertation is the year in which the thesis/dissertation shall be submitted.)**

Notes:

1. Starting from the fall 2022 semester, each student shall complete an originality report before their degree oral examination and submit the [Thesis/Dissertation Academic Ethics and Originality Statement](https://mse.ntust.edu.tw/var/file/19/1019/img/2288/626847790.pdf) to the instructor and committee members for reference. For the originality report, please print only the result section and submit it to the department office when applying for graduation. The thesis/dissertation originality standard of this department is a similarity of ≤30%. Please refer to the description on the following linked website or contact the library for information on the operation of the originality system ([thesis/dissertation originality system](https://sites.google.com/view/librarytechturnitin/%E9%A6%96%E9%A0%81)).
2. If you wish to embargo the publication of your thesis/dissertation, please download the “Application for Embargo of Thesis/Dissertation” form ([embargo](https://www.academic.ntust.edu.tw/var/file/48/1048/img/2559/492588578.pdf); the version for students graduating in or after the spring 2023 semester) from the Office of Academic Affairs Division of Graduate Studies. Submit the form to each unit for approval and bind it to the first page of the thesis/dissertation for the final submission.